

WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

September 10, 2018
5:00 P.M. (EDT)

PRESENT: Commissioner Tommy Z. Haynes
Commissioner Scott Tippet
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor Pro Tem Haynes called the Work Session to order.

Mayor Pro Tem Haynes called for citizen comments and reminded everyone to use the sign in sheet.

Note: The Mayor arrived at 5:10 p.m.

Citizen Comments

John Sower, a citizen of Frankfort, spoke about the Downtown Master Plan and likes the idea of a convention center with a large kitchen and seating for at least 1,000 people.

Staff Reports

Rebecca Hall, Community Relations/Grants Manager, gave an update on Wayfinding signage and District Five has the bid documents and will meet this week. Also, the Pinsly Trail and RJ Corman assessment has been completed and the agreement requires the City to file a declaration of dedication.

Tom Bradley, Director of Public Works, spoke about the Back on the Bus program with approximately 200 students participating. Mr. Bradley gave a special thanks to the Parks Department.

Laura Ross, City Solicitor, spoke about the Telecom Franchise Ordinance and will consider the full details at the October Work Session. Ms. Ross is continuing to review the Legislative Updates for 2018 and will be notifying Department Heads as needed. Ms. Ross will be attending the KLC Conference in Louisville next week.

Chermie Maxwell, City Clerk, presented a request from the Franklin County Fiscal Court to hold a joint swearing in ceremony in January 2019. The Commission agreed that should be a decision for the incoming Commission. The City Clerk will notify Franklin County Fiscal Court. Ms. Maxwell notified the Commission the group picture will be taken at City Hall prior to the Work Session on October 8th.

Cindy Steinhauser, City Manager, stated there are currently 3 grants pending at the federal level. Ms. Steinhauser gave an overview of the next Washington DC trip and thanked KCDC for coordinating the trip. Thank you to the Chamber of Commerce and appreciate the partnerships for the Little Rock trip that Laura Ross and Commissioner Roach will be attending in late October. The City Manager will be traveling to the ICMA Annual Conference and will speak at the Brownfields Leadership Conference Summit the last week of September and will not be in attendance for the September voting meeting.

Ms. Steinhauser was pleased that the City Visions Downtown Master Plan Community meeting held last week was a success with approximately 200 people in attendance. The next step will be City Visions finalizing the plan and bring back to the Board of Commissioners for final approval.

The City Manager has met with Paul Looney of KYTC and would like to request a structural analysis of the pedestrian bridge; it has been approximately 20 years since the last one was performed. Ms. Steinhauser proposed cost sharing which could cost from \$25,000 to \$50,000. The Commission agreed without objection.

Cindy Steinhauser, City Manager, stated that the Code Enforcement courtesy sweep will begin the week of October 1st. Staff is setting up neighborhood meetings and all education information will be sent out. Additional information to follow at the October Work Session.

Discussion Items

Terri Bradshaw, Director of KCDC, gave a PowerPoint presentation and spoke about the September Washington DC trip which will build relationships with a goal to influence policy that affects the City of Frankfort and the community as a whole.

Sam Marcus and Kerry Lowary, both representing the Franklin County Humane Society, gave a PowerPoint presentation regarding the new animal shelter. The Humane Society is requesting the City fund \$1.6 million dollars contingent on Franklin County Humane Society raising \$2 million dollars. Mr. Marcus would like the Commission to consider and requested a final decision at the November 26, 2018 Regular Meeting. Cindy Steinhauser, City Manager, will speak with staff and report back to the Board of Commissioners regarding the impact of the request.

Rebecca Hall, Community Relations/Grants Manager and Eric Cockley, Director of Planning and Community Development, gave a presentation regarding the 2018-2019 Neighborhood Reinvestment Grant Program. The Board of Commissioners agreed to move forward with the program as recommended by staff.

Tom Bradley, Director of Public Works, spoke about the stormwater and drainage issues in Silver Lake and Tierra Linda. Mr. Bradley gave a PowerPoint presentation to show improvements that have already been completed and recommended repairs that could be made to these areas.

Jim Parrish, Director of Parks and Recreation, made a request to name the new trail at Cove Spring Park the H.G. Mays Trail. There was no objection from the Commission and this item will be added to the September Regular meeting agenda.

Laura Ross, City Solicitor, talked about the Board of Commissioners 2016 directives regarding the Frankfort Plant Board Head End project. The City reached out to FPB staff in August to get an update on these directives that were given in 2016. Unfortunately, there was no response from FPB and Ms. Ross will attempt to communicate again.

Old Business

Commissioner Tippet requested a status report on the Frankfort Plant Board adopting the compromise resolution regarding the Reservoir Project. Laura Ross, City Solicitor, stated the documents were sent back to FPB to increase compliance; however, FPB requested the City issue the building permit immediately. The documents were denied and not issued to FPB. At this point and time, an alternate proposal has not been addressed.

Commissioner Roach inquired about the status of the vacancy on the Frankfort Plant Board from Ralph Ludwig's resignation. Mayor May is working on names.

Commissioner Roach asked when the Interlocal EMS Agreement with the county is set to renew. Staff responded in the spring of 2019.

Commissioner Roach encouraged that a decision be made by the Board of Commissioners regarding the hiring of an outside efficiency firm or a position at the City.

Commissioner Roach requested to have the Interlocal Emergency Management Agreement with the county in place prior to leaving office. Laura Ross, City Solicitor, will make this item a priority and come back to the Commission in November.

Laura Ross, City Solicitor, stated that the closed session will not be needed since there were no updates.

It was moved by Commissioner Roach, seconded by Commissioner Tippet, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:19 p.m.

Attest:

Mayor

City Clerk